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Headteacher: Mrs Carly Redfern

9th September 2020

Dear Parents and Carers,

I have had some feedback today that the drop off to school can be difficult, especially for the Year 3/4 children.

Please can I ask that you don't arrive at school before your allocated time slot. The children can walk straight down to class at this point and not before. Class teachers may not be in their classrooms before 8.40.

A reminder of time slots:

Drop off:

08.50 Year R parents to drop off at Year R playground gate.

08.45 Year 1/2 line up on the playground and will be collected by the class teacher.

08.45 Year 3/4 children walk straight down to their classrooms (children can come onsite from **8.40**). Parents to not come on to school site.

08.50 Year 5/6 children walk straight down to their classes. No parents to come on site. (Year 5/6 start arriving at **08.50** and walk straight down through the middle gate).

Pick up:

15.25 Year R collected from Year R playground gate.

15.30 Year 1/2 collected from top playground.

15.20 Year 3/4 collect from top playground.

15.30 Year 5/6 teachers to walk children up to top playground. Parents to wait outside school grounds to collect (you are welcome to wait in the top car park).

If you are a bit early, please can you queue up in a line and ensure that you are 2 meters apart.

I do understand that it is difficult with the car park being closed. However, our priority has to remain the safety of the children and I wouldn't be able to guarantee this with the car park being used as an entrance to the school.

Thank you for your understanding. The toughest parts of the day were always going to be pick and drop off and we are refining this as we go along. We are aware the changes are difficult for some families, however we have to adhere to Government guidelines which are strictly set out.

Yours Sincerely

Carly Redfern
Head teacher
Oliver's Battery Primary School